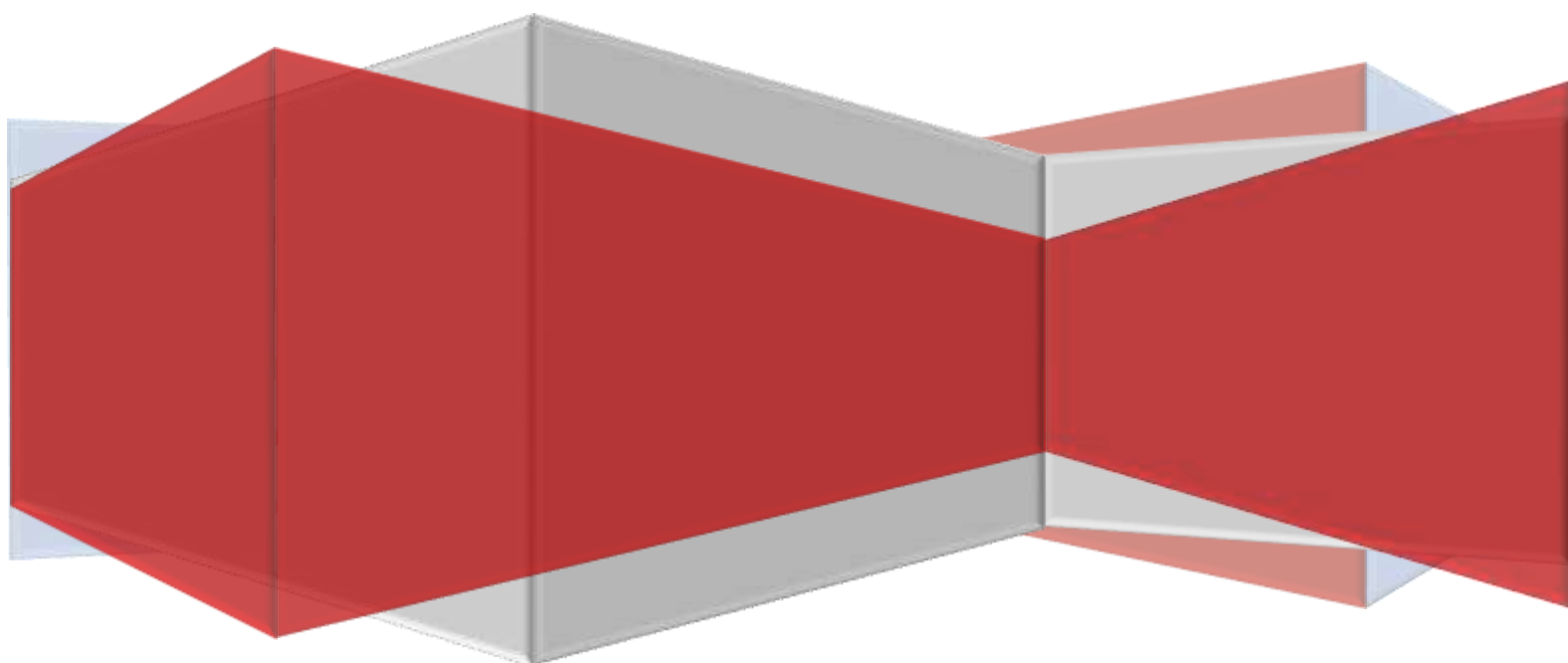


**Cultivate school entrepreneurial mind-set  
through holistic approach targeting  
teachers and pupils**



# **Title: IO8.A1 Development of activities**

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Co-funded by the  
Erasmus+ Programme  
of the European Union

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Planning and management	
<b>Duration</b>	1 hour
<b>Lessons it could be used in</b>	<ul style="list-style-type: none"> <li>• Language</li> <li>• ICT</li> <li>• Flexible Zone</li> </ul>
<b>Learning Outcomes</b>	<ul style="list-style-type: none"> <li>• List time management techniques that can be used by pupils to improve their time management skills</li> <li>• Define priorities by using Gantt Chart</li> <li>• Set short- and long-term goals, prioritize in order to teach the pupils to do so, as well, by effectively guiding and monitoring their planned activities.</li> <li>• Develop skills in order to help/teach pupils plan and manage their time.</li> <li>• Inspire pupils to stay focused and achieve their goals.</li> </ul>
<b>Type of activity</b>	<input type="checkbox"/> Story Telling <input type="checkbox"/> Game Activity <input type="checkbox"/> Theater /Drama Activity <input type="checkbox"/> Use of Reflection Techniques <input type="checkbox"/> Creation of an Item <input type="checkbox"/> Role Play <input checked="" type="checkbox"/> Other Experiential Activity
<b>Aims and objectives of the activity</b>	<p>The activity is designed for the pupils to be able to understand first-hand how taking some time to plan ahead saves you time in the process and helps you to visualize your goal and achieve it.</p> <p>It starts with a small presentation of the concept in order for the pupils to get an idea of what a Gantt chart is and how it is filled out.</p> <p>Then, the activity lets the pupils get involved in designing in groups a GANTT chart for a school event and an individual one for achieving one goal of their own. In turn, they will discuss their thoughts on the activity.</p> <p>This activity will help the pupils understand the importance of time management both for their academic/professional life, as well as their personal/social one. With the guidance of the</p>



	<p>teacher, the pupils will see how breaking down your goal in several activities and adjusting timelines will help them to cope with uncertainty and risks and diminish ambiguity in the process.</p> <p>Furthermore, they will learn at an early age to use a tool, the Gantt chart, that will help them throughout their life, achieving personal and professional goals.</p>
<b>Implementation of the activity</b>	<ol style="list-style-type: none"> <li>1. The teacher explains the concept of the Gantt chart to the pupils</li> <li>2. He/she divides them in teams of 4-5 and asks them to develop a GANTT chart concerning the realization of a school event (a dance, a play, a charity event). The teacher should decide upon one that the pupils are, likely, to actually go through during the school year or decide on one that they want to introduce to the classroom. You may use different goals for each team.</li> <li>3. He/she asks them to first write down all the activities that need to take place in order for the activity to take place.</li> <li>4. He/she hands them a handout with a blank Gantt and asks them to fill it in.</li> <li>5. Once they are done, each team presents their GANTT</li> <li>6. Then he/she asks them to decide on one individual goal they have for their future (after finishing school) i.e. academic, professional, personal etc. and repeat the activity on their own.</li> <li>7. Finally he/she asks them to present the goal and timeline to the rest of the class.</li> </ol>
<b>Resources and materials required to run the activity</b>	<ul style="list-style-type: none"> <li>• PPT with Gantt chart description</li> <li>• GANTT chart handouts</li> <li>• Colourful markers</li> </ul>
<b>Equipment and facilities</b>	<p>Pupils in a classroom where they can easily get into groups and two or three round tables, depending on the number of pupils.</p>



<b>Tips for the trainer</b>	<p>It is important that the pupils reflect after they have prepared their GANTT chart, as this is how the importance of time management and its role in coping with uncertainty, ambiguity and risk is going to sink in. Thus, once they are over, the teachers may ask the following questions:</p> <ul style="list-style-type: none"> <li>• Now that you have completed the GANTT chart is it more obvious to you how you should proceed to achieve your goal?</li> <li>• Do you think it is feasible? Why?</li> <li>• Have you thought of everything?</li> <li>• Does it seem less ambiguous now?</li> <li>• Can you do it with other aspects and goals of your life?</li> </ul>
<b>Materials for implementing the Tool</b>	<ul style="list-style-type: none"> <li>• PPT with Gantt chart description</li> <li>• GANTT chart handouts</li> <li>• Colourful markers</li> </ul>